



Patron: The Marquess of Bristol

**ANNUAL REPORT**  
**(2015-2016)**

**To be presented at the**  
**Annual General Meeting**

**on**  
**Monday 17 October 2016 at 7pm**  
**in the**  
**Committee Room, West Suffolk Hospital**

**All subscribers are invited to attend**

Registered Charity No. 251356  
Affiliated to Attend  
(Formerly the National Association of Hospital Community Friends)

## CHAIRMAN'S REPORT

Dear Friends

Another exciting and positive year for the Friends. We have even more volunteers joining the team and also an additional part-time assistant has joined Lizzie and Gwyneth.

As the Trust moves forward with great gusto, so do our volunteers, trustees and members. I am always amazed at the time (last year over 9000 hours) and dedication our team of 75 volunteers puts in to running what has become a popular and successful retail outlet.

Our responsibility to make the right decisions in support of the Trust is constantly at the forefront of our minds when considering projects to support the patients and staff at the hospital.

We were delighted to be able to welcome our Patron, The Marquis of Bristol, back to the hospital earlier in the month when he visited various projects that the Friends have supported over the years.

My thanks as always go to our volunteers who work tirelessly to keep the shop covered and of course to Lizzie and Gwyneth for their dedication, also the ladies from Voluntary Services for all their hard work.

With my very best wishes

Grant Greetham  
Chairman

## FRIENDS TRUSTEES 2015 - 2016

Mr Grant Greetham	<b>Chairman</b>
Mrs J Cory	<b>Vice Chairman</b>
Mrs S Steele	<b>Treasurer</b>
Mr D Cory	
Mrs R Longman	
Mrs J Macleod	
Mrs A Pearce	

## West Suffolk NHS Foundation Trust

Mrs Jan Bloomfield	Executive Director of Workforce and Communications/Fundraising
Mrs L Murrell	Voluntary Services Manager
Ms E English	Friends Shop Supervisor

## Contact details

The Friends of West Suffolk Hospital  
c/o Voluntary Services  
West Suffolk Hospital  
Hardwick Lane  
Bury St Edmunds  
IP33 2QZ

Tel No: 01284 713169  
Email: [voluntary.services@wsh.nhs.uk](mailto:voluntary.services@wsh.nhs.uk)  
Email Friends Treasurer: [fowshtreasurer@btinternet.com](mailto:fowshtreasurer@btinternet.com)

## ANNUAL SUBSCRIPTIONS 2015/16

Mr J E Rand	5.00	Mr J M Trappes-Lomax *	5.00
Mr P Raven	5.00	Mrs S Veale	20.00
Mrs S P Rogans *	10.00	Mrs R E Wallace *	10.00
Mrs D L Rogers *	5.00	Ms S Ward *	100.00
Mr B V Sargent *	10.00	Mr H Whiteley	5.00
Mr M Smith*	10.00	Mr S R Whitwell	25.00
Mrs G R Smithson *	10.00	Mrs J C Williams *	20.00
Mr P Smulders *	5.00	Mrs L Williams *	**
Mrs S Steele *	10.00	Mr A Wilson*	10.00
Mrs F Stemp	5.00	Mr & Mrs J D Wood *	10.00
Mrs A Steward	5.00	Miss D A Wright *	25.00
Mrs P R Tattersall *	5.00	Mrs D Wright *	5.00
Mr J F Taylor	10.00	Mr & Mrs C Young *	10.00
Mrs A L Tibble	10.00	<b>Total</b>	<b><u>1405.00</u></b>

\* Denotes payment using Gift Aid

\*\* Paid in advance in previous year

Due to the cost of stationery and postage, the Friends will no longer provide written receipts for annual subscriptions of £20 or less or for standing orders. Email receipts will gladly be sent if the member provides their email address.

## FRIENDS OF WEST SUFFOLK HOSPITAL

Registered Charity No. 251356

### BALANCE SHEET

As at 30th June 2016

	<u>2016</u>	<u>2015</u>
	£	£
<b>Assets</b>		
Stock	20751	20975
Gift Aid Tax due	1662	1196
Cash at Bank: Current Account	64639	19781
Nat West Shop Account		15342
CAF Shop Accounts	50848	108522
Cash in Hand: Shop Account	320	291
	<u>138220</u>	<u>166107</u>
<b>Sundry Creditors</b>		
Trade Creditors		
VAT	2014	2969
Independent Examination Fee	1000	3014
	<u>3014</u>	<u>980</u>
<b>Net Assets</b>	<u>135206</u>	<u>162158</u>
<b>Represented by</b>		
Unrestricted Income Funds	<u>135206</u>	<u>162158</u>

The financial statements are subject to an independent examination which has been carried out by David Robertson & Co, Chartered Accountants of 84 Whiting Street, Bury St Edmunds, IP33 1NZ.

A copy of their report can be obtained from the Treasurer.

## FRIENDS OF WEST SUFFOLK HOSPITAL

Registered Charity No. 251356

### STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 30th June 2016

	<u>2016</u>	<u>2015</u>
<b>Income and expenditure</b>		
<b>Income</b>	<b>£</b>	<b>£</b>
Annual Subscriptions	1405	1565
Memorial Donations	973	2546
Personal & Special Donations	1300	2185
Legacies	11332	100
Friends Collection Boxes	1582	676
Income Tax recovered on Gift Aid	466	653
	17058	7725
Profit from Shop	43809	45896
Bank Interest Received		
	60867	53621
<b>Direct Charitable Expenditure</b>		
Charitable Project Grants	85872	124260
<b>Other Expenditure</b>		
Printing, Postages, Stationery & Sundry		123
Independent Examination Fee	1000	946
National League of Friends—Insurance	947	801
	87819	126130
<b>Net Income (Expenditure) for Year</b>	-26952	-72509
<b>Fund balance brought forward</b>	162158	234667
<b>Fund balance carried forward</b>	135206	162158

## ANNUAL SUBSCRIPTIONS 2015/16

Mr & Mrs D Cory *	10.00	Mr & Mrs T & J Huke *	20.00
Mrs N D Cullen	20.00	Mr & Mrs A Hurst	5.00
Miss J Curtis *	10.00	Mrs D Kempson *	10.00
Mrs G Debenham *	10.00	Mrs J Kiddy	5.00
Mrs A Denby	5.00	Mrs D H Kirkham	20.00
Mr J Dennis	15.00	Mr R Knight *	5.00
Mrs J Devereux	5.00	Mr & Mrs D T Lindsay *	20.00
Miss H Dowsing	5.00	Dr R Lister *	100.00
Mrs M Duncan	5.00	Mr & Mrs M H Little *	50.00
Mrs J A Eldrett	10.00	Mr P Loft *	5.00
Mr & Mrs B English	10.00	Mrs R Longman	5.00
Ms E English*	20.00	Mrs B Lucas *	10.00
Mrs E Erith	5.00	Mrs J Macleod	5.00
Miss K Fleming *	20.00	Mrs J Markham *	5.00
Mr R G C Freeman *	5.00	Mr T H Marsh *	5.00
Mrs A K Freeman	5.00	Mr & Mrs M Mason*	20.00
Mrs J Gage *	5.00	Mrs A Mayhew	5.00
Miss N E Gatland *	100.00	Mr & Mrs N McSweeney	25.00
Mrs D M Gibbons	10.00	Mrs V Megginson *	10.00
Mr S H Gibbs *	10.00	Mrs J R W Moore *	10.00
Mr & Mrs J Glen	10.00	Mrs S Morgan	10.00
Mrs J Grant *	10.00	Mr I Morris	20.00
Mrs V Greenfield *	5.00	Mrs B V Murrell	10.00
Mr G Greetham *	5.00	Mrs L Murrell *	10.00
Mrs L Griffith	5.00	Mrs P A Paine	10.00
Mrs A Hardwick	5.00	Ms V I Pashler-Wright	20.00
Mrs G Harris *	5.00	Mrs A Pearce	5.00
Mrs C Hinchley	10.00	Mrs P K Pearce	5.00
Mr R B Holt *	50.00	Mrs G Pettitt	5.00

## DONATIONS 2015/16

	£
KCJ Ashton	50.00
Colin Lord	50.00
Mrs P A Morley	200.00
Mrs R U Sykes	50.00
Alan Laursen-Jones	500.00
Probus Club, Bury St Edmunds	40.00
Horringer WI	40.00
Alan Blowers	250.00
Andrew Butcher	100.00
Anon	20.00
	<u>1300.00</u>

The Friends would also like to acknowledge the kind donation of 10 copies of the children's book 'The adventures of Rodney Fluffychops' from F Compton

## ANNUAL SUBSCRIPTIONS 2015/16

Mrs S Abbott	10.00	Mrs L M Browning *	15.00
Mrs R Aitken	10.00	Mr M Burton MBE*	10.00
Anonymous	5.00	Mr A Butcher *	5.00
Mr & Mrs P Arbon *	10.00	Mrs J Butcher	5.00
Mr P Attwood *	5.00	Mr & Mrs S W Campbell *	10.00
Mrs B R Barber *	25.00	Mr & Mrs J Cauldwell *	5.00
Mrs G Bate	20.00	Mr J Chapman	5.00
Mrs J Blake *	5.00	Mrs E J Clarke *	10.00
Mr K E Boorman *	5.00	Mr & Mrs Q Clayton *	10.00
Mr & Mrs M Bray *	10.00	Mrs B Clements *	5.00
Miss J Briggs MBE *	10.00	Miss M Colegate	10.00
Mrs S Bristow	5.00	Mr & Mrs G A Copsey *	20.00

## FRIENDS OF WEST SUFFOLK HOSPITAL

Registered Charity No. 251356

### NOTES TO THE ACCOUNTS

For the year ended 30th June 2016

#### 1 Accounting Policies

##### General

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice - Accounting and Reporting by Charities (2005)

#### 2 Charitable Project Grants

Christmas activities	702
Bizzi Bags	1470
Courtesy Packs	1227
Blood Pressure Monitors	270
ITU Rehab Chair	4999
Surgery Trolley	4550
Gel Bottle Warmers	548
Stroke Rehab Equipment	5654
TC50 Cardiograph	6707
Fibroscan	59245
Medical Treatment Unit	500
<b>Total</b>	<u>85872</u>

**FRIENDS OF WEST SUFFOLK HOSPITAL**

Registered Charity No. 251356

**NOTES TO THE ACCOUNTS continued**

For the year ended 30th June 2016

**3 The Hospital Shop**

The Friends took over the running of the Hospital Shop on 1st April 2009.

A summary of the shop trading is given below -

<b>Sales</b>		174530
Charity Stall Income		864
Donations to Shop		<u>11019</u>
		186413
Opening Stock	20975	
Purchases	<u>103817</u>	
	124792	
Closing Stock	<u>20751</u>	<u>104041</u>
<b>Gross Profit</b>		82372
<b>Expenses</b>		
Wages	34411	
Mileage	1247	
Charges	1554	
Repairs & Renewals	435	
Sundry	<u>916</u>	
		<u>38563</u>
<b>Net Profit</b>		<u>43809</u>

**FRIENDS OF WEST SUFFOLK HOSPITAL**

Registered Charity No. 251356

**NOTES TO THE ACCOUNTS continued**

For the year ended 30th June 2016

**5 Reserves Policy**

All funds are held for the benefit of the hospital and its patients. In considering the reserves policy, the Trustees have identified the need to hold back sufficient funds to ensure any unforeseen emergency expenditure can be honoured and to ensure that the Friends Shop can continue to run should any of its management staff require long term sick leave.

**MEMORIAL DONATIONS 2015/16**

The late Robert Cunningham	95.00
Anon	277.00
The late Mr Christopher Exley	135.00
The late Mrs Iris Dorothy Mary Berwick	150.31
The late Mrs Una Mary Robson	121.00
The late Elizabeth Davies	50.00
The late Mr James Robert Charles Lee	79.80
The late Mrs Sylvia Partridge	65.00
	<hr/>
	<b>973.11</b>
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**LEGACIES 2015/16**

The late Mrs Joan Lillian May Kirkby	25.00
The late Mrs Elizabeth Jean Geater	11307.25
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	<b>11332.25</b>
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