

FRIENDS TRUSTEES 2014-2015

Mr Grant Greetham	Chairman
Mrs J Cory	Vice Chairman
Mrs S Steele	Treasurer
Mr D Cory	
Mrs R Longman	
Mrs J Macleod	
Mrs A Pearce	

West Suffolk NHS Foundation Trust

Mrs Jan Bloomfield	Executive Director of Workforce and Communications/Fundraising
Mrs L Murrell	Voluntary Services Manager
Ms E English	Friends Shop Supervisor

Contact details

The Friends of West Suffolk Hospital
c/o Voluntary Services
West Suffolk Hospital
Hardwick Lane
Bury St Edmunds
IP33 2QZ

Tel No: 01284 713169
Email: voluntary.services@wsh.nhs.uk
Email Friends Treasurer: fowshtreasurer@btinternet.com



Patron: The Marquess of Bristol

ANNUAL REPORT (2014-2015)

**To be presented at the
Annual General Meeting**

**on
Monday 19 October 2015 at 7pm
in the
Committee Room, West Suffolk Hospital**

**All subscribers are invited to attend
*Please join us***

Registered Charity No. 251356
Affiliated to Attend
(Formerly the National Association of Hospital Community Friends)

CHAIRMAN'S REPORT

Dear Friends

It is my great pleasure to report that the Friends have had another busy year supporting projects within our hospital.

The committee of trustees has again undertaken their duty to consider and award projects within the Trust with great gusto, making sure those opportunities from every division are given equal consideration.

The Friends shop continues to thrive thanks to the help and support of the many volunteers who work tirelessly along side Lizzie and Gwyneth week in, week out.

As the trust itself enters a new era with the arrival of their new chief executive Stephen Dunn, we look forward to continuing our support for the patients and staff of the West Suffolk Hospital. The Friends strives to meet its commitment to those that have entrusted their financial support to making a difference to service and care.

Finally, thank you to our splendid volunteers, the Trustees of the committee, the ladies from Voluntary Services and the Executive Directors of the Trust for their continued support of this most popular and worthy of causes, and thank you for being a member of the Friends.

With my very best wishes

Grant Greetham
Chairman

ANNUAL SUBSCRIPTIONS 2014/15

Mrs L Williams *	**
Mr A Wilson	15.00
Mr & Mrs J D Wood *	10.00
Miss D A Wright *	25.00
Mrs D Wright *	5.00
Mr & Mrs C Young *	10.00

Total	<u>1565.00</u>
--------------	-----------------------

* Denotes payment using Gift Aid

** Paid in advance in previous year

Due to the cost of stationery and postage, the Friends will no longer provide written receipts for annual subscriptions of £20 or less or for standing orders. Email receipts will gladly be sent if the member provides their email address.

ANNUAL SUBSCRIPTIONS 2014/15

Mr & Mrs A Hurst	10.00	Mrs A Pearce	5.00
Mrs B J Hyde *	5.00	Mrs P K Pearce	5.00
Mrs E M Jacobs	25.00	Mrs G Pettitt	5.00
Mrs D Kempson *	5.00	Mrs P M Poel *	5.00
Mrs J Kiddy	5.00	Mr J E Rand	5.00
Mr & Mrs B E King	5.00	Mr P Raven	5.00
Mrs D H Kirkham	20.00	Mrs S P Rogans *	5.00
Mr R Knight *	5.00	Mrs D L Rogers *	5.00
Mr A Laursen-Jones *	10.00	Mr B V Sargent *	10.00
Mr & Mrs D T Lindsay *	20.00	Miss M Secker *	5.00
Dr R Lister *	100.00	Miss V Secker *	5.00
Mr & Mrs M H Little	50.00	Mr M Smith*	5.00
Mr P Loft *	5.00	Mrs G R Smithson *	10.00
Mrs R Longman	5.00	Mr P Smulders *	5.00
Mrs B Lucas *	10.00	Mrs S Steele *	5.00
Mrs J Macleod	5.00	Mrs F Stemp	5.00
Mrs J Markham *	5.00	Mrs A Steward *	5.00
Mr T H Marsh *	10.00	Mrs A R Syzling	10.00
Mr & Mrs M E Mason *	20.00	Mrs P R Tattersall *	5.00
Mrs A Mayhew	5.00	Mr J F Taylor	10.00
Mr & Mrs N McSweeney	50.00	Mrs A L Tibble	10.00
Mr & Mrs J Megginson *	10.00	Mr J M Trappes-Lomax *	5.00
Mrs J R W Moore *	10.00	Mrs S Veale	20.00
Mrs S Morgan	10.00	Mrs R E Wallace *	5.00
Mr I Morris	20.00	Ms S Ward *	100.00
Mrs B V Murrell	10.00	Mrs D M Webb *	5.00
Mrs L Murrell *	5.00	Mr H Whiteley	5.00
Mrs P A Paine	10.00	Mr S R Whitwell	25.00
Ms V I Pashler-Wright *	20.00	Mrs J C Williams *	20.00

FRIENDS OF WEST SUFFOLK HOSPITAL

Registered Charity No. 251356

BALANCE SHEET

As at 30th June 2015

	<u>2015</u>	<u>2014</u>
	£	£
Assets		
Stock	20975	22918
Gift Aid Tax due	1196	1469
Cash at Bank: Current Account	19781	82738
Nat West Shop Account	15342	56558
CAF Shop Accounts	108522	80467
Cash in Hand: Shop Account	291	275
	<u>166107</u>	<u>244425</u>
Sundry Creditors		
Trade Creditors		
VAT	2969	
Independent Examination Fee	980	3949
		<u>9758</u>
Net Assets	<u>162158</u>	<u>234667</u>
Represented by		
Unrestricted Income Funds	<u>162158</u>	<u>234667</u>

The financial statements are subject to an independent examination which has been carried out by David Robertson & Co, Chartered Accountants of 84 Whiting Street, Bury St Edmunds, IP33 1NZ.

A copy of their report can be obtained from the Treasurer.

FRIENDS OF WEST SUFFOLK HOSPITAL

Registered Charity No. 251356

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 30th June 2015

	<u>2015</u>	<u>2014</u>
Income and expenditure		
Income	£	£
Annual Subscriptions	1565	1566
Memorial Donations	2546	1908
Personal & Special Donations	2185	4145
Legacies	100	26865
Friends Collection Boxes	676	433
Income Tax recovered on Gift Aid	653	1128
	<hr/>	<hr/>
	7725	36045
Profit from Shop	45896	46952
Bank Interest Received		118
	<hr/>	<hr/>
Total Income	53621	83115
Direct Charitable Expenditure		
Charitable Project Grants	124260	274380
Other Expenditure		
Printing, Postages, Stationery & Sundry	123	215
Independent Examination Fee	946	984
National League of Friends—Insurance	801	680
	<hr/>	<hr/>
Total Expenditure	126130	276259
Net Income (Expenditure) for Year	-72509	-193144
Fund balance brought forward	234667	427811
Fund balance carried forward	<hr/> 162158	<hr/> 234667

ANNUAL SUBSCRIPTIONS 2014/15

Mrs S Abbott	10.00	Mrs G Debenham *	10.00
Mrs R Aitken	10.00	Mrs A Denby	5.00
Anonymous	5.00	Mr J Dennis	15.00
Mr & Mrs P Arbon *	10.00	Mrs J Devereux	5.00
Mr P Attwood *	5.00	Miss H Dowsing	5.00
Mrs B R Barber *	25.00	Mrs M Duncan	10.00
Mrs G Bate	20.00	Mr R C Eburne *	20.00
Mrs C Baxter *	10.00	Mrs J A Eldrett	10.00
Mrs J Blake *	5.00	Mr & Mrs B English	10.00
Mr K E Boorman *	5.00	Ms E English	40.00
Mr & Mrs M Bray *	10.00	Mrs E Erith	5.00
Miss J Briggs MBE *	10.00	Miss K Fleming *	20.00
Mrs S Bristow	5.00	Mr R G C Freeman *	5.00
Mrs L M Browning *	15.00	Mrs A K Freeman	5.00
Mr M Burton MBE*	10.00	Mrs J Gage *	10.00
Mr A Butcher	5.00	Miss N E Gatland *	100.00
Mr & Mrs J Butcher	5.00	Mrs D M Gibbons	10.00
Mr & Mrs S W Campbell *	10.00	Mr S H Gibbs *	10.00
Mr & Mrs J Cauldwell *	5.00	Mr & Mrs J Glen	10.00
Mrs L E Chapman	5.00	Mrs G Gord	5.00
Mrs E J Clarke *	10.00	Mrs J Grant *	10.00
Mr & Mrs Q Clayton *	10.00	Mrs V Greenfield *	5.00
Mrs B Clements *	5.00	Mr G Greetham *	5.00
Miss M Colegate	10.00	Mrs C Griffith	5.00
Mr & Mrs G A Copsey *	20.00	Mrs A Hardwick	5.00
Mr & Mrs D Cory *	10.00	Mrs G Harris *	5.00
Mrs N D Cullen	20.00	Mrs C Hinchley	10.00
Miss J Curtis *	10.00	Mr R B Holt *	50.00
Mrs P Darge	10.00	Mr & Mrs T & J Huke *	20.00

DONATIONS 2014/15

	£
The Ladies Bridge Group	75.00
R C Treatt	1000.00
Anthony Byron	60.00
KCJ Ashton	50.00
Joanne Jellinek for the care of Colin McCallum	20.00
Mr and Mrs J L Gardner	500.00
Leslie Goddard	50.00
Mrs Joyce Margaret Smith	10.00
For service from Ward G4 for his late wife Dorothy Vaughan-Williams	120.00
Mr Alan Laursen-Jones for the Medical Treatment Unit	300.00
	<u>2185.00</u>

FRIENDS OF WEST SUFFOLK HOSPITAL

Registered Charity No. 251356

NOTES TO THE ACCOUNTS

For the year ended 30th June 2015

1 Accounting Policies

General

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice - Accounting and Reporting by Charities (2005)

2 Charitable Project Grants

Christmas activities	1080
Courtesy packs	1172
Medical Treatment Unit	300
Breast Care Unit retention	5039
Relatives Room—blinds	169
Resuscitation Bay units	43461
Pathology waiting room	8351
Birthing Unit	15000
Infusomat space pumps	8498
MP3 Player	250
ECG machine	6139
Wheelchair scales	875
Televisions	1200
Paediatric Plus Optix Scanner	5420
Shelving	1885
IPads	686
Sara Stedy	776
ECG recorders	12665
Dr Damian Kershaw Award	100
Dopplex machine	1194
VSOP machine	10000
Total	<u>124260</u>

FRIENDS OF WEST SUFFOLK HOSPITAL

Registered Charity No. 251356

NOTES TO THE ACCOUNTS continued

For the year ended 30th June 2015

3 The Hospital Shop

The Friends took over the running of the Hospital Shop on 1st April 2009.

A summary of the shop trading is given below -

Sales		190005
Charity Stall Income		9622
Donations to Shop		<u>7124</u>
		206751
Opening Stock	22918	
Purchases	<u>121241</u>	
	144159	
Closing Stock	<u>20975</u>	<u>123184</u>
Gross Profit		83567
Expenses		
Wages	34231	
Mileage	1137	
Charges	2012	
Repairs & Renewals	114	
Sundry	<u>177</u>	
		<u>37671</u>
Net Profit		<u>45896</u>

FRIENDS OF WEST SUFFOLK HOSPITAL

Registered Charity No. 251356

NOTES TO THE ACCOUNTS continued

For the year ended 30th June 2015

5 Reserves Policy

All funds are held for the benefit of the hospital and its patients. In considering the reserves policy, the Trustees have identified the need to hold back sufficient funds to ensure any unforeseen emergency expenditure can be honoured and to ensure that the Friends Shop can continue to run should any of its management staff require long term sick leave.

MEMORIAL DONATIONS 2014/15

In memory of the late Mrs Edna Tamsett	170.00
In memory of the late Mrs Peggy Ethel Larter	285.65
In memory of the late Mr Oswald George Mulley	142.32
In memory of the late Mr Eric George Randall	860.00
Thetford Rotary Club (in memory of their late member Mr Jack Butcher)	50.00
In memory of the late Mr Jack Butcher	419.40
In memory of the late Mr Peter Frederick Paine	353.45
For the late Mr James Richard Dartford	25.00
For the late Margaret Brickwood	240.00
	<u>2545.82</u>

LEGACIES 2014/15

In memory of the late Mrs Alice Bram	100.00
	<u>100.00</u>